

Passport Information

- Missionaries - You must give a copy of your passport to the Mission Director by **February 1, 2012**. The information on the copy must be legible and the photo identifiable.
- Current passports must be valid **for 3 months after the return travel date**. Any passport having an **expiration date before June 25, 2012 for March missionaries and September 17, 2012 for June missionaries**, will have to be renewed!
- Passports may be applied for Monday–Friday, 9a.m.–5 p.m. at the Downtown Post Office at:
 - 600 West Capitol Avenue
 - Little Rock, AR 72202
 - <http://www.usps.com/passport/>**
 - National Passport Information Ctr 1-900-225-5674
- The new Passport Card **may not be used to travel by air to Honduras!**

Passport Requirements – First time Passport:

- Must be done in person
- Completed passport application – may be down-loaded at the above website or picked up at the Post Office
- Two identical passport photos – 2"x 2" in size
- A certified birth certificate or certified naturalization papers
- Driver's license, military I.D., or state identification from D.M.V.
- Fee: \$100 total, paid with 2 checks to State Department and Postmaster
- Note: **A parent must accompany a minor applying for a passport**
- You should receive your new passport and other documents in 6-8 weeks from date of mailing.

Renewal Passport Requirements:

- Renewals may be done by mail.
- Completed passport application. The renewal application may be down-loaded at the above website or picked up at the Post Office
- Most recent undamaged passport that bears the same name, was received in the last 15 years, and was issued over the age of 16. Name changes must be legally documented.
- Two new identical passport photos, 2" x 2" in size
- Fee: \$75 payable to U.S. State Department
- You should receive your new passport and other documents in 4-6 weeks from date of mailing.

Expediting a Passport:

- You may expedite your passport to receive it within ten working days by paying an additional \$60.00 to the passport agency plus the cost of next day air delivery to and from the passport agency.
- ***See website for more information.***